Fiscal Year 2021

Guidelines for Application for the Japan World Exposition 1970 Commemorative Fund Grant

(for overseas organizations)



[Contents]

§	Guidelines for Primary Application for the JEC Fund Grant
	1. Projects qualifying for the JEC Fund Grant1
	2. Eligible Project Conditions
	3. Schedule from Application through Disbursement
	4. Total projected grant amount for FY 20204
	5. Grant amount per project4
	6. Restriction on consecutive applications
	7. Number of applications permitted
	8. Project period
	9. Timing of payment of grant money
	10. Organizations eligible for the JEC Fund Grant
	11. Coverage of the JEC Fund Grant6
	12. Percentage of coverage ······8
	13. Preference in screening given to countries that have not been awarded JEC Fund Grants before 10
	14. Matters considered in the screening of applications 10
	15. Acknowledgement of funding by the Association using the Expo '70 logo or other means 11
	16. Application procedures for the JEC Fund Grant 11
	17. Matters to be noted ······ 12
	18. Others

Guidelines for Primary Application for the JEC Fund Grant

The Japan World Exposition 1970 Commemorative Fund Grant program (JEC Fund Grant program) has been managing part of the revenues from the Japan World Exposition of 1970 (Expo '70) as the Fund. With part of the Fund's investment income, the JEC Fund Grant program has offered grants (JEC Fund Grants) to approximately 4,600 projects since 1971. The program has offered the JEC Fund Grants to projects that were designed to inherit the idea of Expo '70 and contribute to international understanding at a total of approximately 19.3 billion yen since then.

For fiscal year 2021, the JEC Fund Grant program will invite the public to submit applications for Grant-eligible projects that are total 80 million yen.

1. Projects qualifying for the JEC Fund Grant

Projects that inherit the idea of Expo '70 and match the aim of the Japan World Exposition^{*1} qualify for the JEC Fund Grant.

	(1) Project contributing to international cultural exchange or
	enhancement of international goodwill
	 Project contributing to international cultural exchange
Project contributing to international	 Project contributing to international cooperation
understanding	② International project in the field of education or academic study
	 International project in the field of education
	 International project in the field of academic study^{*2}

*1

For specific details of the "aim of the Japan World Exposition," please refer to the website of the KANSAI OSAKA 21st Century Association at http://www.osaka21.or.jp/jecfund/english/information/.

• International academic meetings that qualify for the JEC Fund Grant are limited to meetings in basic natural sciences, excluding engineering and medical science, in which operational funds are deemed to be insufficient despite the importance of the meetings.

• International academic meetings do not qualify for a grant for a multi-year project.

Projects with either of the following themes are given preference in screening.

• To inherit and evolve the idea of Expo '70 toward EXPO 2025 Osaka, Kansai, Japan (Expo 2025), resulting in the creation of values for a new era, and contribute to the success of Expo 2025

• To contribute to targets 4.1 to 4.7 of SDG 4 "Quality Education"

2. Eligible Project Conditions

- (1) A project contributing to international understanding that is suitable for commemorating the success of Expo '70 and match the "aim of the Japan World Exposition"
- (2) A project that is conducted in a well-planned, appropriate manner and for which grant money is expected to create positive effects
- (3) A project that will not benefit a limited number of individuals
- (4) A project that is recognized to have an association with Japan
- (5) A project whose implementing organization is not regarded as an investor in any third-party project
- (6) A project that is not conducted as part of the current business of the implementing organization
- (7) A project where the applied grant amount exceeds five percent of the total budget
- (8) A project whose purpose is not to conduct research for the sake of research
- (9) A project that is not planned for religious or political activities
- $(10)\,$ A project whose purpose is not to establish a fund
- $(11)\ A \ project \ that \ is \ not \ implemented \ personally$

- * Examples of projects that will not be eligible (excerpt)
- · A project with no internationality
- · An international conference with no educational or cultural activities
- · A project where the applied grant amount accounts for five percent or less of the total budget
- · A project whose budget status is not clear (e.g., the budget document is not attached)
- A project that can maintain a balanced income without the Grant (i.e., a project that will be profitable if it is adopted)
- · A project that does not include participation fees or entrance fees as income. If it does, it is expected to (in fact) be profitable.
- · A project whose implementation period does not match the period subject to the Grant
- · A project to construct and/or improve a facility

Schedule from Application through Disbursement 3.

Multi-year project (In case of a three-year project) JEC Fund Grant Applicant Announce application Year of application information: Sep. 1 to Oct. 31 Submit application form: Oct. 1 to 31 Accept application: (Must be postmarked by this Oct. 1 to 31 date) Screening: Dec. to Feb. Notify applicants of screening results: Mar. JEC Fund Grant Applicant Submit a commitment form: End of April Submit a notice of change or application for permission of change (If there is any change in the

Pay grant money for the

year Examine eligibility for continued grant funding:

Jan. to Feb.

Notify eligibility for continued grant funding: Mar.

Initial year of the project

project)

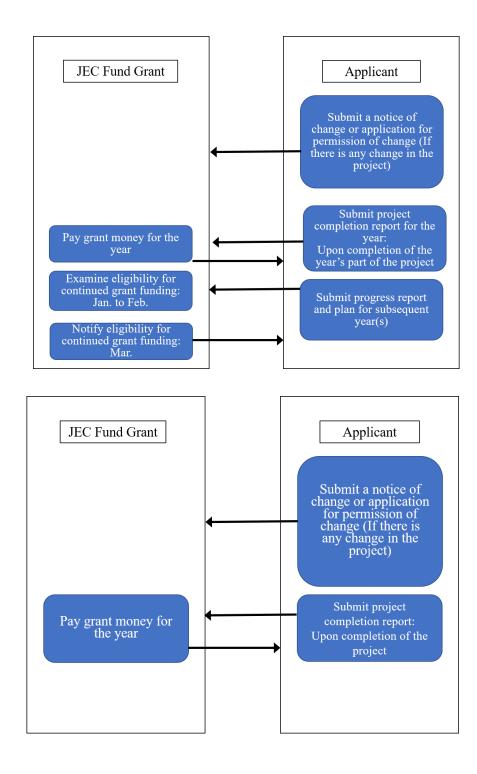
Submit project completion report for the

year Upon completion of the year's part of the project

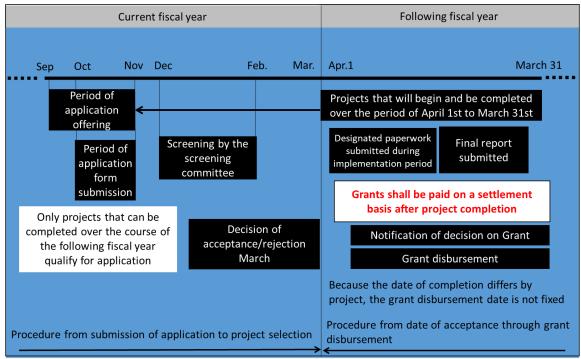
Submit progress report

and plan for subsequent

Middle year of the project



Single-year project



4. Total projected grant amount for FY 2021

Approximately ¥80 million (Estimated total for projects in Japan and overseas) (The grant money will be disbursed in Japanese yen.)

5. Grant amount per project

Please apply for either (A) or (B) (You cannot apply for both.)

The grant amount should be no more than three-quarters of the total expenses of the grant eligible project. The maximum grant amount per project is as follows.

(A) Multi-year project (up to three years): ¥20,000,000 in total (up to ¥10,000,000 per year)

A few projects will be selected for the grant. (No projects may be selected, depending on the screening.)

(B) Single-year project: ¥2,000,000

A few dozen projects will be selected for the grant.

- * Please indicate the grant amount in increments of ¥100,000 in the Application Form based on the Income and Expenditure Budget for the Grant Eligible Project. (In case of a multi-year project, please indicate both the total grant amount for all the project years and the amount for FY 2021 in increments of ¥100,000.)
- * In the event the project expenses to be covered by the JEC Fund Grant are found to be less than the amounts on the application after project completion, the Grant amounts to be paid may be reduced. Any Grant less than ¥100,000 shall also not be paid.

6. Restriction on consecutive applications

You may apply for the JEC Fund Grant for a general project for up to two consecutive years. If your application is accepted for FY 2019 and FY 2020 in a row, you cannot apply for the JEC Fund Grant for FY 2021.

However, after more than one year has passed since you were last awarded the JEC Fund Grant, you may apply for the grant for the following year.

For a multi-year project, you may apply for the grant consecutively with no restrictions.

Regarding an intensive project, you may apply for the JEC Fund Grant consecutively with no restrictions.

Moreover, you are allowed to apply every year up to FY 2025 for projects that will inherit and evolve the idea of Expo '70 toward EXPO 2025, resulting in the creation of values for a new era, with no restrictions on consecutive applications.

7. Number of applications permitted

Only one application (for one project) is allowed per implementing organization

8. Project period

Multi-year project Between April 1, 2021 and March 31, 2024 Single-year project Between April 1, 2021 and March 31, 2022

9. Timing of payment of grant money

Multi-year projects

- (1) For the initial and middle years of the project, grant money is paid for **each year** separately.
- (2) For the last year of the project, grant money is paid after the project is completed and all the expenses of the project are paid.
- (3) In principle, grant money is paid only after completion of the project, provided, however, that you can receive up to 50% of the grant amount approved for the relevant year in advance, if deemed necessary by the Association.
- (4) If the amount paid in advance is found to exceed the actual expenses incurred in the relevant year after completion of the year's part of the project, then the excess amount should be repaid to the Association.

Single-year projects

- In principle, grant money is paid only after completion of the project, provided, however, that you can receive up to 50% of the approved grant amount in advance, if deemed necessary by the Association.
- (2) If the amount paid in advance is found to exceed the actual expenses after completion of the project, then the excess amount should be repaid to the Association.

10. Organizations eligible for the JEC Fund Grant

Eligibility for application is granted to foreign national governments, local governments, and other organizations carrying out projects contributing to public interest.

Notes: (1) It does not matter whether the applying organization has corporate status or not.

(2) Individuals and profit-making corporations cannot apply for the JEC Fund Grant.

(3) Any organization incapable of completing the project cannot apply for the JEC Fund Grant.

*To be eligible to apply for the grant for a multi-year project, you should have at least one year of experience in the activities associated with the project.

11. Coverage of the JEC Fund Grant

- (1) Project expenses to be covered by the JEC Fund Grant
 - The JEC Fund Grant will cover expenses that directly necessary for the project that falls under the following categories:
 - 1. Expenses incurred during the implementation of the Grant eligible project
 - 2. Payments made for/expenses provided to persons other than the project implementing organization

* However, the following expenses shall not be covered by the Grant:

- 1. Routine operating expenses of the project implementing organization
- 2. Personnel expenses of the secretariat
- 3. Performance fee or reward to be paid to the project implementing organization
- 4. Food and drink, sightseeing and attraction expenses, special transportation charges (first class or business class airfare and Shinkansen bullet train first class (green) fare)
- 5. Expenses incurred by a person accompanying a participant, etc.
 - However, expenses incurred by an attendant to a disabled participant may be covered by the Grant.
- 6. Payments to an affiliated body of the project implementing organization (i.e., a co-hosting organization, a member organization of the executive committee, etc.)
- * For some projects, the expense items to be covered by the Grant shall be specified at the time of the decision on the Grant's qualification.

(2) Expenses to be covered by the JEC Fund Grant (Examples)

Items	Content		
Printing and	Expenses to edit, publish, and deliver printed matter necessary for the project		
binding expense	[Examples] Leaflet, poster, ticket, program, DVD, CD-ROM, web pages, reports, and others		
	Expenses incurred in the installation and removal of stage settings and stage management [Including personnel expenses		
Stage-related	and event insurance premiums (i.e., the accident insurance that covers facility damage, injury, event cancellation, etc.)]		
expense	* If the implementing organization or its secretariat install and/or remove stage settings or do stage management tasks by		
	themselves, the expenses incurred in such tasks will not be covered.		
Hall rent	Hall rent necessary for implementation of the project [Including a deposit (advance payment)]		
riali lelit	* Rent of a reception hall and food and drink expense incurred for social event(s) are not covered.		
Equipment	Expenses to rent equipment for use in the venue of the project including expenses to hire lighting and sound technicians		
rental	* For purchase of equipment, please refer to the column below.		
	Equipment to be purchased in order to implement the project, and which will be maintained by the implementing		
	organization (not individuals or third parties) after the project is over. [The equipment should carry an indication that the		
	project was implemented with funding by the Association (referred to as "an acknowledgement of funding by the		
	Association" in the rest of this table).]		
Equipment	[Example] Purchase of equipment for Japanese language education at a foreign university		
purchase			
purchase	* Expenses not covered by the JEC Fund Grant		
	(1) Cost of equipment purchased for the purpose of handling office work of the secretariat		
	(2) Cost of equipment owned individually		
	(3) Cost of equipment owned or maintained by a third party other than the implementing organization		
	(4) Cost of equipment that does not carry an acknowledgement of funding by the Association.		
	Books relating to Japan to achieve the purpose of the project, which will be maintained by the implementing		
	organization (not individuals or third parties) after the project is over (The books should carry an acknowledgement of		
	funding by the Association)		
Book purchase	* Expenses not covered by the JEC Fund Grant		
1	(1) Cost of books not relating to Japan		
	(2) Cost of books purchased for the purpose of office work of the secretariat		
	(3) Cost of books owned individually		
	(4) Cost of books owned or maintained by a third party other than the implementing organization		
	(5) Cost of books without an acknowledgement of funding by the Association		
Equipment	Expenses to transport equipment necessary for the project including customs clearance cost and insurance tees		
transportation			

	Transportation expenses to the project venue for guests and other persons necessary to carry out the project (including transportation expenses from a departure or arrival port/airport to the venue)
	* Travel expenses not covered by the JEC Fund Grant
Travel expense	 Public transportation fare whose exact amounts cannot be verified Translammentation are and the accommunity areas and the second s
	(2) Travel expenses incurred by accompanying persons(3) Travel expense incurred during or after the project (or closing ceremony) for the purpose of sightseeing
	(4) Airfare (first class, business class)
	(4) Finite (insteads, ousness class) (5) Taxi fare
	Transportation expenses between the venues of two or more projects
	[Conditions of coverage]
	The following conditions are applied to payment of domestic travel expenses.
	(1) Expenses to travel by air, sea, chartered bus, and rented car are covered by the JEC Fund Grant only when such
	expenses are paid to the company offering such transport service or to the travel agency.
	(2) Expenses to travel by public transportation are covered, which are paid to the company offering such transport
Demostia torral	service or to the travel agency. In this case, a fare list or other document evidencing the amount of fare should be
Domestic travel expense	presented.
expense	* Expenses not covered by the JEC Fund Grant
	 Public transportation fare whose exact amounts cannot be verified
	(2) Travel expenses incurred by accompanying persons
	(3) Travel expenses incurred during or after the project (or closing ceremony) for the purpose of sightseeing
	(4) Airfare (first class, business class)
	(5) Railway transportation may be covered up to the ordinary fare, seat reservations, and limited-express charges, but
	excludes Shinkansen bullet train first-class (green) fare.
	(6) Taxi fare
	Accommodation expenses necessary to carry out the project
	Expenses to be paid to a travel agency or a hotel
Accommodation	* Expenses not covered by the JEC Fund Grant
expense	(1) Accommodation expenses incurred by accompanying persons
	(2) Food and drink expense (Not applicable if meal and drink expenses are included in accommodation expense.)
	(3) Communication charges
	Fees for interpreter's service only to the extent necessary for implementation of the project
Interpreter's fees	
*	* Cost of interpretation service undertaken by a member of the implementing organization is not covered.
	Translation fees incurred in producing printed materials with an acknowledgement of funding by the Association and
Translation fees	reference materials necessary for implementation of the project
mansianon ices	
	* Cost of translation service undertaken by a member of the implementing organization is not covered.

12. Percentage of coverage

In principle, the amount of the JEC Fund Grant to be paid should be within three-quarters of the total project expenses covered by the grant.

Accordingly, the amount of the JEC Fund Grant will not exceed three-quarters of the "Subtotal" of the "Expenses covered by the JEC Fund Grant" shown in the "Fund Allocation Table."

However, if the applying organization is located in a country whose Gross National Income (GNI) is US\$5,000 or less, the organization may receive a JEC Fund Grant of an amount more than three-quarters of its total project expenses eligible for coverage by the grant. For more details, please see the following tables.

It should be noted, however, that even if your organization is eligible for more than 50% coverage, please try to prepare a budget that keeps the amount of the JEC Fund Grant within three-quarters of the project expenses if at all possible.

(1) Countries whose per capita GNI is US\$5,000 or less

JEC Fund Grant amount: up to 90% of the eligible project expenses

Geographic region	cal	Country	Geographical region	Country
Asia		India	Oceania	
	7	Republic of Indonesia	0)
		Democratic Socialist Republic of Sri Lanka	Europe	
		Palestine		
		Republic of the Philippines		
		Socialist Republic of Viet Nam	NIS	Republic of Azerbaijan
		Jordan	4	Republic of Armenia
				Ukraine
North		Republic of El Salvador		Georgia
America		Jamaica	Africa	People's Democratic Republic of Algeria
	4	Republic of Guatemala	e	Republic of Angola
		Belize		Arab Republic of Egypt
South		Plurinational State of Bolivia		Kingdom of Eswatini
America	1			Republic of Tunisia
				Kingdom of Morocco
			Total	22 countries

(List of the countries eligible for up to 90% coverage)

(2) Countries whose per capita GNI is US\$5,000 or less and that are eligible for loans from the International Development Association (IDA)

JEC Fund Grant amount: up to 100% of the eligible project expenses

Geographical region	Country	Geographical region	Country
Asia	Islamic Republic of Afghanistan	Africa	Republic of Uganda
12	Republic of Yemen	40	Federal Democratic Republic of Ethiopia
	Kingdom of Cambodia		State of Eritrea
	Syrian Arab Republic		Republic of Ghana
	Federal Democratic Republic of Nepal		Republic of Cabo Verde
	Islamic Republic of Pakistan		Republic of Cameroon
	People's Republic of Bangladesh		Republic of The Gambia
	The Democratic Republic of Timor-Leste		Republic of Guinea
	Kingdom of Bhutan		Republic of Guinea-Bissau
	Republic of the Union of Myanmar		Republic of Kenya
	Mongolia		Republic of Côte d'Ivoire
	Lao People's Democratic Republic		Union of Comoros
			Republic of Congo
			Democratic Republic of the Congo
			Democratic Republic of Sao Tome and Principe
North	Republic of Nicaragua	-	Republic of Zambia
America	Republic of Haiti		Republic of Sierra Leone
3	Republic of Honduras		Republic of Djibouti
			Republic of Zimbabwe
South		-	The Republic of the Sudan
America			Republic of Senegal
0			Federal Republic of Somalia
Europe	Republic of Kosovo	-	United Republic of Tanzania
1			Republic of Chad
			Central African Republic
Oceania	Republic of Kiribati		Republic of Togo
8	Independent State of Samoa		Federal Republic of Nigeria
	Solomon Islands		Republic of Niger
	Kingdom of Tonga		Burkina Faso
	Republic of Vanuatu		Republic of Burundi
	Independent State of Papua New Guinea		Republic of Benin
	Republic of the Marshall Islands		Republic of Madagascar
	Federated States of Micronesia		Republic of Malawi
			Republic of Mali
			The Republic of South Sudan
NIS	Republic of Uzbekistan	1	Islamic Republic of Mauritania
4	Kyrgyz Republic		Republic of Mozambique
	Republic of Tajikistan		Republic of Liberia
	Republic of Moldova		Republic of Rwanda
			Kingdom of Lesotho
		Total	68 countries

(List of the countries eligible for up to 100% coverage)

13. Preference in screening given to countries that have not been awarded JEC Fund Grants before

When screening applications, the Association gives preference to countries that participated in Expo '70 (including countries that became independent after Expo '70) and that have not been awarded JEC Fund Grants before, upon consideration of the feasibility of the projects.

Expo '70 participating countries not awarded JEC Fund Grants before and those awarded the grant only once (marked with $\bullet)$

Expo '70 participating countries not awarded JEC Fund Grants before and those awarded the grant only once (marked with \bullet)

	As of June 2020
Country	Country
Republic of Iceland	 Republic of Cyprus
Islamic Republic of Afghanistan	Hellenic Republic
 Islamic Republic of Iran 	State of Kuwait
 Arab Republic of Egypt 	 Kingdom of Saudi Arabia
 Republic of El Salvador 	Republic of Sierra Leone
Gabonese Republic	Federal Republic of Nigeria
Republic of Malta	 Republic of Nicaragua
Principality of Monaco	Vatican
 Republic of Mauritius 	
_	
The country names shown in pare	ntheses are names at the time of

	As of June 2020
Former country name	Current country name
Soviet Union	Republic of Azerbaijan
	Republic of Armenia
	Republic of Estonia
	Republic of Kazakhstan
	• Georgia
	Republic of Tajikistan
	Turkmenistan
	Republic of Belarus
	 Republic of Latvia

14. Matters considered in the screening of applications

Applications will be examined, based on the following evaluation items, by the Japan World Exposition 1970 Commemorative Fund screening committee, which consists of external members.

- 1. Idea and purpose of the project
 Is the idea and purpose of the project clear?
 - Does the project match the "aim of the Japan World Exposition?"

(Does the project spread/promote understanding and tolerance, diversity, and the spirit of harmonious development?)

- 2. The project's viability and ripple effect on society
 - Is the project viable in the future?
 - Will the project have any ripple effect on society?
 - How can the project contribute to the theme that is given preference in screening? (If applicable)
- 3. Needs for the JEC Fund Grant

Expo '70.

- Does the project require the Grant? It will be screened based on the income and use of the grant listed in the budget document.
- \circ Whether the project is not closely relevant to any national or local public funds
- 4. Concreteness/certainty of the project's implementation plan
 - Is the implementation plan concrete?
 - Is the applicant capable of implementing the project?
 - Are sufficient measures taken to prevent the spread of Covid-19 infection?
 - Can the project be implemented without being affected by Covid-19, or is an alternative way to implement the project ready?

15. Acknowledgement of funding by the Association using the Expo '70 logo or other means

To indicate that the project has been carried out with funding by the Association, make sure to show an "Acknowledgement of funding by the Association" in at least one of the following listed as (1) to (3). If the acknowledgement is not shown without fair reason, the Association may reduce the amount of the grant money or withhold payment of the grant money.

- (1) PR materials produced for the purpose of the project (such as posters, programs and leaflets) and deliverables of the project (such as reports, books, video footage, DVDs and CD-ROMs)
- (2) Web pages
- (3) Information board (such as a signboard) of the project

The materials listed from (1) to (3) above bearing the acknowledgement of funding by the Association should be submitted to the Association, if possible. If not possible, send photos or the like that clearly show the acknowledgement, instead.

[Example]



16. Application procedures for the JEC Fund Grant

- (1) Application documents should be filled out in Japanese or English.
- (2) Document size

Application documents should be A4-sized (21 cm x 29.7 cm) or as close to A4 size as possible.

(3) Number of documents to be submitted

One copy of plan/concept documents describing the project in detail, and electronic data of the documents (multi-year project only)

* Please send the following data by e-mail. The subject of the e-mail should be "JEC Fund Grant Application Form" and the name of the applying organization should be mentioned in the text.

• Application Form (Word) * A seal is not necessary for the electronic data

• Income and Expenditure Budget for the Grant Eligible Project, Income Breakdown and Expenditure Breakdown (Excel)

- · Articles of incorporation or the like, list of board members, the last two financial statements (PDF)
- The multi-year project's plan/concept documents (PDF)
- (4) Application period

Applications will be accepted between October 1, 2020 and October 31, 2020 (Applications should be received by the Association during this period.)

<Note>Applications not submitted within the period cannot be considered for screening under any circumstances.

(5) Where and how to submit applications

Applications should be submitted to:

KANSAI OSAKA 21st Century Association

Japan World Exposition 1970 Commemorative Fund Department

29 F, Nakanoshima Center Building, 6-2-27 Nakanoshima, Kita-ku, Osaka, 530-0005 Japan

FAX: +81-6-7507-5945

E-mail: jec-fund@osaka21.or.jp

Send your application documents to the Association, via international mail.

Before send the application documents via international mail, e-mail them and a budget document to the Association at jec-fund@osaka21.or.jp.

(6) Notice of results

All of the applicants will be notified of the results in writing in March 2021.

17. Matters to be noted

- (1) Grant money is paid to the implementing organization only after the implementing organization has completed the project, paid the project expenses, and submitted a project completion report to the Association, which the Association will examine to finally determine the amount of the grant money. This means that the implementing organization is required to temporarily pay the project expenses itself. It should be also noted that the amount of the grant money paid to the implementing organization may be less than the originally agreed amount, because the amount is calculated based on the actual expenses the implementing organization has paid for the project.
- (2) In the event that there are any surplus funds, reserved, or carried-over money at the time of the settlement of accounts for the project, the Grant may be reduced or may not be paid at all. This applies to the case of any payment to a superior body of the project implementing organization.
- (3) You can download application forms from the Association's official website. You may opt to produce the forms on your own in the prescribed formats.

(http://www.osaka21.or.jp/jecfund/english/information/)

- (4) The Association will not be involved in the project or debt guarantee in any manner.
- (5) Application forms are used for the purpose of screening, and should be prepared with the utmost care so that all necessary information is correctly provided. You cannot change any of the information contained in the forms or replace the forms with revised ones once you have submitted the forms.
- (6) After you have completed your application, please notify the Association of any changes, such as the cancellation of your project or a significant impact on your project due to considerable changes in the domestic situation in your country.

18. Others

(1) Disclosure of project information

Once a project is accepted, the name, outline, and grant amount, as well as the name of the implementing organization, will be shown on the Association's official website.

(2) Personal information protection

The Association will comply with the procedures specified in its Japan World Exposition 1970 Commemorative Fund Regulations and in all the other regulations to be followed in awarding grants, as well as the procedures specified herein, in handling personal information submitted by implementing organizations. The Association will protect and manage such information appropriately to ensure that the information will not be used for purposes other than as intended or disclosed to any third party without the consent of the implementing organization.